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District Office – 471 NE Ochoco Plaza Dr., Prineville, OR 97754 (541) 447-5664

**AUGUST 13, 2012
REGULAR SCHOOL BOARD MEETING MINUTES**

Board Members Present: Patti Norris, John Lang, Doug Smith, Scott Cooper, Rich Mires
Board Member Late Arrival: Scott Cooper (arrived 7:38 p.m.)
Board Member Early Departure: Rich Mires (left 7:07 p.m.)
Administrators Present: Duane Yecha, Dennis Kostelecky, Rocky Miner, Stacy Smith, Jim Bates, Deen Hylton, Cheri Rasmussen, Bruce Hahn, Dave Robinson, Anna Logan, Mona Boyd

1.0 CALL TO ORDER

1.1 Flag Salute 1.2 Roll Call to Establish Quorum 1.3 Recognition of Visitors

Board Chair Patti Norris called the meeting to order at 6:30 p.m., the flag salute was recited, a quorum was established, and visitors were recognized and asked to sign in on the sign-in sheet.

1.4 Agenda Additions, Deletions or Revisions and Agenda Approval

Remove 8.1.1 and 8.1.2 – Budget Transfer Authority.

The Board unanimously approved the agenda as adjusted.

2.0 PUBLIC COMMENTS

No comments.

3.0 OTHER AGENCY / DEPARTMENT REPORTS

3.1 CHIP (Community Health Improvement Partnership) Update

Sharon Vail, Exec. Director of Rimrock Health Alliance presented an update of the CHIP activities since 2007. She provided a handout listing all the activities CHIP has been involved in for children in the Crook County community.

3.2 School Based Health Center Update and 3.5 School Health Services 2011-12 Report

Wendy Perrin, school nurse, presented an update on the School Based Health Center, located on the Crooked River Elementary school site. She also fielded questions regarding the School Health Services 2011-12 Report that was included in the board packet for board review.

3.3 Insight Online Charter School Report

Curriculum Director, Dennis Kostelecky, gave a report on the Insight Online Charter School. He reviewed the list of obligations, dates required, and the status. There was discussion regarding the free classes that will be offered to middle and high school students through Insight. Details are still being worked out at the middle school level.

On another note, the Facilities Department was recognized for the work that is going on at the middle school for the scoreboards they received from the high school, and additional recognition for their work at the high school with the manufacturing classroom remodel.

3.4 HDESD Board Report

For Board review.

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4.0 SUPERINTENDENT REPORT

4.1 NCLB Waiver

Superintendent Yecha reported on the NCLB waiver and referred to the handouts in the packets.

4.2 Grades 6-12 Insight Alternative Program Delineation

Superintendent Yecha reported that last month he came to the board with a 6-12 Pioneer Alternative School option. However, in the meantime, the district has discovered from ODE that the district has been recording the alternative data incorrectly through Pioneer and will take action to correct the data collection.

Dennis Kostelecky reported on his discussions with ODE. Insight Alternative, COIC, and Rimrock all have a separate ID number with the state. The district needs to claim them separately as a district school, a separate attending designation, and then a separate alternative designation based on which program they are in. They would not be a part of Pioneer. They would fall under Insight, Rimrock or COIC. This will improve Pioneer's data.

5.0 APPROVAL OF CONSENT AGENDA

Doug Smith moved and John Lang seconded the Board approve the consent agenda as presented.

5.1 Minutes Approval

5.1.1 July 9, 2012 Regular Board Meeting Minutes

5.2 Personnel – Resignations/Retirements – Certified and Classified:

5.2.1 Classified – David “Wade” Clark, Bus Mechanic – Transportation (retirement)

5.2.2 Classified – Sherry Bouris, Cook Mgr. and Custodian – Paulina (resignation)

5.2.3 Classified – Miriam Bernard, Paulina Bus Driver (resignation)

5.2.4 Certified – Sue Mollere, Special Ed Teacher – CCMS (resignation)

5.3 Personnel – Layoffs – Classified:

5.3.1 Renee Fahlgren, Cook's Helper, Ochoco

5.3.2 Robert Godat, Cook's Helper, CRE

5.3.3 Cheri Goodman, Cook's Helper, CSE

5.4 Donations

\$100.00 for CCHS NJROTC Drill Team by Candice Augustine; \$100.00 for CCHS NJROTC Drill Team by Prineville Lodge 76; \$200.00 to CCHS NJROTC Drill Team by Widows Sons OR Grand Chapter; \$750.00 to CCHS ASPIRE Program from Prineville Elks; \$1,473.05 to CCHS NJROTC Drill Team for Video Camera & Supplies by Rimrock Volleyball; \$3,600.00 to CCHS NJROTC Drill Team by Crooked River Roundup & Fair Assoc. - **\$6,223.00 TOTAL**

5.5 Appointment of Duane Yecha to the OASE Funding Coalition

5.6 Annual Substitute Teacher Rate Approval (ORS 342.610)

o Daily Rate – \$161.48

o After 10 consecutive days in same assignment - \$173.89

5.7 Non-Union Compensation

The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

6.0 FINANCE

6.1 Finance Report 2011-12

Anna Logan presented the Finance Report. Anna indicated the Business Office is still working on the 2011-12 year-end data. She reported on the Maintenance of Effort dollars. Mona Boyd, Special Ed Director, reported that the number of Sp. Ed students has decreased and she accounts that to the RTI (Response to Intervention) program.

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6.2 Revised Resolution #02-2012-13 – Authorizing Signatures For Associated Student Body Accounts

Superintendent Yecha reported that the Bank of the Cascades called to request that we add “Business Manager” in the document as shown.

Scott Cooper moved and Doug Smith seconded the Board approve the revised Resolution #02-2012-13 as presented. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

6.3 Surplus Vehicles

Anna Logan presented a list of vehicles the district needs to dispose.

Doug Smith moved and John Lang seconded the Board approve the disposal of vehicles as listed. The vote was unanimous 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

On a separate note, John Lang commented on the sewing machines that the board declared as surplus a couple months ago. It is his understanding that a local person purchased all of the sewing machines, had them serviced and is now offering sewing classes to students. He was glad to see the machines remained in the community to assist our own students.

6.4 Milk & Juice Ala Carte Price Reduction

The board unanimously approved in concept to reduce the cost of milk and juice from \$.60 to \$.50. They inquired about seeing the price reduction on an actual document.

(Ala carte pricing is not normally board established; however, since the milk price was included on a prior-year recommendation for meal price increases, the new nutrition services manager wanted the board to address this price reduction. There is no need to provide the board with a printed document for approval.)

7.0 BOARD REVIEW / DISCUSSION / ACTION ITEMS

7.1 Strategic Planning Update

Patti Norris reported there was a Strategic Planning meeting on Monday, August 6. The board will continue the discussion on Monday, August 20. Anna Logan will be the Facilitator.

7.2 Facilities Update

Patti Norris indicated the board discussed Facilities in the August 6 Strategic Planning meeting. The board would like to go forward collecting information from the community. They will contract with the Nelson Report organization to do a phone survey. The board also determined at this point it would not be realistic to place the bond issue on the November ballot. They are looking to bring it forward in the May 2013 ballot.

John Sundell indicated that if the board wishes to do a survey now, they will need to do a second survey later prior to the bond vote. At this time, it would not be known where an elementary school would be built. By next spring, prior to the vote, it is possible a school location would be determined.

Superintendent Yecha asked if the board would be supportive of asking the Facilities Committee to meet with the Nelson organization to come up with the survey. Patti Norris indicated she was in favor of this. Doug Smith stated he would be happy to work with John Sundell to come up with four or five committee members to work with Nelson. The board was in agreement.

The board was in favor of the first survey being 10 minutes or less. John Lang would like to see a question that asks if the person would support a bond with a yes, no, or undecided option.

The questions will be worked out by the Facilities Committee and Nelson and will be reported back to the board at an upcoming board meeting.

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7.3 Communication Plan

Superintendent Yecha reviewed the updated Communication Plan. With regard to communication to the community in the past, in 2007 the district was more involved with communication; however, there were also more employees on staff at that time to handle it. John Lang indicated he would like to see a prioritized Communication Plan on August 20. Superintendent Yecha indicated he will be working on the priorities of the Communication Plan for the August 20 board work session.

Superintendent Yecha commented on Site Councils in the schools. He also provided the board with the district's current Site Council policy, along with three sample versions from OSBA – Policy #IFCA. After reviewing the sample policies, the board would like the superintendent to come back at the September 10 board meeting with a revised policy and AR based on the #3 OSBA sample. Superintendent Yecha will have an updated policy and AR for the September 10 board meeting.

John Lang commented that he would like to see two students on each Site Council at each school. Scott Cooper added that perhaps budget dollars would need to be attached to the Site Councils if that would help.

8.0 BOARD POLICY AND AR REVIEW AND APPROVAL

8.1 1st & 2nd Readings **New and Revised** Board Policies & ARs:

~~8.1.1 1st Reading – DBK – Budget Transfer Authority~~

~~8.1.2 Board Review – DBK-AR – Budget Transfer Authority~~

8.1.3 2nd Reading - JHFE – Reporting of Suspected Child Abuse – board action.

8.1.4 2nd Review - JHFE-AR – Reporting of Suspected Child Abuse – board review.

Scott Cooper moved and Doug Smith seconded the Board approve Board Policy JHFE as presented. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Doug Smith, John Lang, Scott Cooper.

9.0 FUTURE MEETINGS / IMPORTANT DATES

The Board reviewed the list.

10.0 ADJOURNMENT

The meeting was adjourned at 9:05 p.m.

Patti Norris, Board Chair

Jan Martin, Board Secretary

September 10, 2012

Date Minutes Approved