



District Office – 471 NE Ochoco Plaza Dr., Prineville, OR 97754 (541) 447-5664

April 9, 2012

Regular School Board Meeting Minutes

Board Members Present: Patti Norris, John Lang, Rich Mires, Doug Smith
Board Member Absent: Scott Cooper
Administrators Present: Duane Yecha, Dennis Kostelecky, Rocky Miner, Stacy Smith, Jim Bates, Kurt Sloper, Kathy Hudspeth, Lance Queen, Scott Polen, Deen Hylton, Bruce Hahn, Tim Gleeson, Cheri Rasmussen

- 1.0 CALL TO ORDER
 - 1.1 Roll Call to Establish Quorum
 - 1.2 Recognition of Visitors
 - 1.3 Agenda Additions, Deletions or Revisions and Agenda Approval

Board Chair Patti Norris called the meeting to order at 6:30 p.m., a quorum was established; visitors were recognized and asked to sign in on the sign-in sheet; the following items were added to the agenda under the Superintendent's Report:

- 5.3 – Brothers School
- 5.4 – Business Manager Hiring Update
- 5.5 – Ochoco Principal Hiring Update
- 5.6 – Communication Plan Update

Doug Smith moved and Rich Mires seconded the Board approve the agenda as adjusted. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Rich Mires, Doug Smith, John Lang.

2.0 STUDENT AND STAFF RECOGNITION

2.1 Student Recognition

2.1.1 - CCHS Sparkles Dance Team – State Champions (3rd State Championship Title)

Athletic Director Scott Polen introduced the Dance Team coach, Amanda Estes. The Dance team was State Champions in 2009, 2010, runners' up 2011, and State Champions in 2012. Amanda has been recognized by her peers in the state as Oregon Dance Coach of the Year. A total of nine dancers received state recognition. Scott introduced four dance team members and acknowledged their accomplishments. Also, he added that the Dance Team ranks in the top four in the region for GPA.

2.1.2 - CCMS "A Day In The Life Of A Middle School Student"

Middle School Principal, Stacy Smith, introduced Rob Bonner - 8th grade Science and Leadership teacher; and Zach Fleming – Social Studies and Media Productions teacher, who have been working with the students. The students put together a video presentation on happenings at the middle school, including sports activities, which were viewed by the audience. The board thanked the staff and students for their wonderful presentation.

- 2.2 CCMS Staff Recognition – Academic Coaches: Lori Meadows – Lang. Arts coach; Tawnya Layne – Science coach; Matt Fischer – Math coach; Jennifer O’Gorman – Social Studies coach

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Stacy Smith recognized the work put in by the academic/benchmark coaches at the middle school and thanked them for their dedication.

3.0 PUBLIC COMMENTS

No comments.

4.0 OTHER AGENCY / DEPARTMENT REPORTS

4.1 HDESD Board Report *(for board review)*

Patti Norris expressed concern about the comment in the highlights that the ESD is not taking on any further shared services. Superintendent Yecha commented on the possible shared services for food services, but that will be with Redmond. Greg Munn added that the comment meant anything beyond what was already started.

4.2 Central Oregon Region Website Updates

Rachel Wenten-Chaney, HDESD, Chief Info. Officer, provided the board with an update on the regional website. Rachel presented a PowerPoint showing what will be taking place in the region. CCSD is in line to have their website updated and on line by June 2012.

4.3 Google Chrome Update

Rachel Wenten-Chaney and Andie Sangston, CCMS, updated the board on the Google Chrome program at the middle school.

5.0 SUPERINTENDENT REPORT

5.1 Achievement Compacts

Superintendent Yecha presented information regarding the Achievement Compacts, with three separate handouts of data and a PowerPoint.

5.2 Charter School Next Steps

The district has 30 days from tonight's hearing to take action on the charter school proposal. Board Chair Norris would like to propose a special meeting next Monday, April 23, for further discussion and final decision. John Lang feels there are some business aspects they need to look at. The magnitude of this decision warrants the board to have a special meeting to discuss in more depth. Rich Mires agreed. Doug Smith stated the board has discussed this many times and have asked the same questions over and over. He did not feel another meeting would be necessary before making a decision.

The board came to consensus to hold a special meeting on April 23, at 6:30 p.m., at the district office.

5.3 Brothers School

Superintendent Yecha provided information regarding the community of Brothers being interested in opening a school in Brothers once more by becoming their own school district again or starting a charter school. This would fit well with the board's desire to return the property to the community of Brothers. Patti Norris indicated that it may be a good idea, but there would not be enough time for this coming year.

Doug Smith would like to see the board work with the Brothers community, even to the point of someone buying the building.

5.4 Business Manager Hiring Update

Superintendent Yecha stated the district has listed the business manager job under three listing services and plan to leave it "open until filled" for a while longer. The district may consider an option of plan B, which would be shared services.

5.5 Ochoco Principal Hiring Update

Superintendent Yecha has been working with Jayel Hayden and Jan Martin on a process for the hiring. To date, there are 11 applications. The posting is open for two more weeks.

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5.6 Communication Plan Update

The district has been working on a communications plan. Superintendent Yecha hopes to have a meeting with the community on May 7. Invitations will go out soon. He is looking for a group of about 20 people.

6.0 APPROVAL OF CONSENT AGENDA

Rich Mires moved and Doug Smith seconded the Board approve the consent agenda as presented.

6.1 Minutes Approval

6.1.1 March 12, 2012 Regular Board Meeting Minutes

6.2 Personnel: Licensed Retirements/Resignations/Leave of Absence

6.2.1 Rebecca Popelka – CCHS English Teacher – Resignation

6.2.2 Amanda Prah-Zimel – CCMS & CCHS Speech Pathologist - Resignation

6.3 Personnel: Classified Hiring (REVIEW)

6.3.1 Connie Close, Custodian - Ochoco

6.3.2 Robert Godat, Cook's Helper - CRE

6.4 Donations: \$ 20.00 to CCHS ASPIRE Program by Rocky & Barb Miner; \$20.00 to CRE for misc. school supplies for students by Bev Davenport; \$40.00 value to Pioneer Tutoring Center for two Chairs from Tom Strand; \$50.00 to CCHS for ASPIRE program by Wayne & Molly Kee; \$50.00 to CCHS for ASPIRE program by Deke & Pat Clement; \$ 70.00 to CRE for library books by Deidra Stenbeck; \$130.00 to Ochoco Elementary for school supplies by Janice Hull c/o Prineville Bi-Mart; \$250.00 to CSE Café & Maintenance for new washing machine by Patty Walters; \$500.00 to CCHS ASPIRE program by Jim Puckett, Ochoco Mint Growers Inc. - **\$1,130 Total Donations**

The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Rich Mires, Doug Smith, John Lang.

7.0 FINANCE

7.1 Enrollment Report

Superintendent Yecha reviewed the enrollment report. Greg Munn reviewed the enrollment graph. John Lang had a question regarding the drop that appears in June each year and if that was due to seniors having graduated. He asked if perhaps it would make sense to leave the senior count in that last month to be consistent. Greg Munn will look into this further regarding the drop in enrollment at that time of year.

7.2 Finance Report

Interim Business Manager, Greg Munn, reviewed the Finance Report.

7.3 Facilities Committee Update

Greg Munn provided an update from the first Facilities Committee meeting and the document provided at that time. The next meeting is April 19. Deen Hylton added they will do an educational assessment and will meet with administrators on April 17. The final report will be completed about 6 weeks later than originally planned.

8.0 BOARD REVIEW / DISCUSSION / ACTION ITEMS

8.1 Superintendent Evaluation

Board chair Norris provided a summary of the superintendent evaluation. In summary, 66% of ratings were favorable, with 47% of topic-specific responses rated as "Excellent" and 19% rated "Outstanding". Chair Norris commented that the most significant area for improvement was a desire for Dr. Yecha to be more vocal in setting and communicating his vision for the district. The board agreed that this suggestion came from overall support of his efforts and should be seen as an acknowledgement of his desire to get to know the district and encouragement for him to take an increasingly proactive role.

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Rich Mires moved and John Lang seconded the Board accept the Superintendent Evaluation as presented. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Rich Mires, Doug Smith, John Lang.

9.0 BOARD POLICY AND AR REIVEW AND APPROVAL

9.1 1st Reading **New and Revised** Board Policies & ARs:

- 9.1.1 ODE Transportation School Improvement Visit Letter requiring the CCSD Transportation Policies be Updated & CCSD response letter for correction
- 9.1.2 EE/EEA – Student Transportation Services
- 9.1.3 EEAC – School Bus Safety Program
- 9.1.4 EEAE – Student Transportation in Private Vehicles
- 9.1.5 EEBA – District Vehicles/Seat Belts/Child Safety System
- 9.1.6 EEAB – School Bus Scheduling and Routing
- 9.1.7 EEACA – School Bus Driver Examination and Training
- 9.1.8 EEACC – Student Conduct on School Buses
- 9.1.9 EEACC-AR – Discipline Procedures for Student Transportation
- 9.1.10 EEACCA – Video Cameras on Transportation Vehicles
- 9.1.11 EEACCA – AR - Video Cameras on Transportation Vehicles
- 9.1.12 EEACE – Transportation Service / Bus Stops
- 9.1.13 GCDA/GDDA – Criminal History Records Checks/Fingerprinting
- 9.1.14 GCDA/GDDA-AR – Criminal History Records Checks/Fingerprinting

Superintendent Yecha reviewed the letter from Steve Huillet, ODE Pupil Transportation Department, after his audit of the Transportation Dept. Required improvements included all transportation policies be updated. Presented this evening are the transportation policies, which have been updated. The board then reviewed the policies and ARs.

Rich Mires moved and Doug Smith seconded the Board approve all policies as 1st and 2nd readings with the changes indicated. The vote was unanimous in favor 4-0 as follows: Yea – Patti Norris, Rich Mires, Doug Smith, John Lang.

10.0 FUTURE MEETINGS / IMPORTANT DATES

For board review. The special board meeting on April 23 was added to the list.

11.0 ADJOURNMENT

The meeting was adjourned at 9:20 p.m.

Patti Norris, Board Chair

Jan Martin, Board Secretary

May 14, 2012
Date Minutes Approved