



Crook County School District

Where Students Dream, Learn, & Succeed

District Office – 471 NE Ochoco Plaza Dr., Prineville, OR 97754 (541) 447-5664

March 12, 2012

5:00 p.m. – Building Tour

5:30 p.m. – 6:25 p.m. - Executive Session

In Accordance with ORS192.660 (2) (a) – Discuss Employment of Public Employees; (d) to conduct deliberations with persons designated by the governing body to carry on labor negotiations; (f) records exempt by law from public inspection)

Regular School Board Meeting Minutes

6:30 p.m. – 6:55 p.m.

The meeting started in the CCHS auditorium for the presentation of colors by the NJROTC and recognition of NJROTC students receiving scholarships as follows:

Melissa Lopez	NROTC at OSU	\$180K
Lucas Emerson-Smith	NROTC at USU	\$180K
Kole Brewer	NROTC at Univ of TX	\$180K
Kirsten Kelso (Navy Nurse)	NROTC at Pt Loma Nazarene	\$180K

The CCHS Jazz Band performed three songs. The audience then recessed into the Library for the regular meeting.

Board Members Present: Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang  
Administrators Present: Dennis Kostelecky, Duane Yecha, Jim Bates, Stacy Smith, Rocky Miner, Tim Gleeson, Mark Murray, Greg Munn, Michelle Jonas

- 1.0 CALL TO ORDER
  - 1.1 Roll Call to Establish Quorum
  - 1.2 Recognition of Visitors
  - 1.3 Agenda Additions, Deletions or Revisions and Agenda Approval

A quorum was established; visitors were recognized and asked to sign in on the sign-in sheet; there was one item added to the agenda – 8.5 – Standards Based Grading.

**Rich Mires moved and Doug Smith seconded the Board approve the agenda as adjusted. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Doug Smith, Scott Cooper, John Lang.**

- 2.0 STAFF RECOGNITION
    - 2.1 Staff Recognition – High School Academic Coaches
- Rocky Miner recognized the high school academic coaches: Rich Daniels, Language Arts Coach; Chuck Gates – Science Coach; Christine Kasberger – Math Coach; Carrie Lowenbach – Social Studies Coach

Duane Yecha recognized classified employees in honor of Classified Employees Week, which took place last week.

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Scott Cooper also commented on the academic coaches and their value to the school.

### 3.0 PUBLIC COMMENTS

None.

### 4.0 OTHER AGENCY / DEPARTMENT REPORTS

#### 4.1 HDESD Board Report (for board review)

#### 4.2 Alternative Learning Options Committee Report

Peter Miller reported on the alternative learning options committee and the results of their study.

#### The Alternative Learning Options Committee Report Recommendations:

Re-establishing the Cross Roads Program, K-8; opening a middle school alternative school, grades 6-8; the addition of credit by proficiency classes; explore the addition of a mandatory summer school program for 8<sup>th</sup> grade students who are not performing that must be completed prior to entering the 9<sup>th</sup> grade. An additional recommendation is that CCSD explore the addition of a summer school program for students entering the 6<sup>th</sup> grade that have not demonstrated academic success.

Mr. Miller was looking to the board for acceptance of the report. The board came to consensus that they needed to read the entire report, not just the summary provided in the board packet. The entire report will be forwarded to the board this week.

**John Lang moved and Scott Cooper seconded the Board table any decisions regarding the Alternative Learning Options report until the board has had a chance to review the entire report. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Doug Smith, Scott Cooper, John Lang.**

### 5.0 SUPERINTENDENT REPORT

#### 5.1 Shared Services Report

Superintendent Yecha provided an update on Shared Services.

Business Office. The Business Manager resigned in October 2011. Since that time the district has relied on shared services by the HDESD with Greg Munn and Mark Murray for the remainder of the school year. The superintendent recommended the district post the Business Manager position with the hope of hiring someone who would start July 1. The district originally posted the position last Fall but felt the best choice at the time would be to work with the HDESD for shared services.

The board thanked Greg Munn and Mark Murray for their services this year and indicated the desire to post the position was not a negative reflection on the services they have provided the district. However, they felt it was important to hire a Business Manager who was committed just to CCSD.

Superintendent Yecha stated that it is his hope that Greg would be willing to train the new business manager.

**Doug Smith moved and John Lang seconded the board post the Business Manager position. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Doug Smith, Scott Cooper, John Lang.**

Superintendent Yecha touched base on the HR shared services with Jayel Hayden, Alea Renner and Debbie Laszlo, all from the HDESD, working with our current HR staff. He also mentioned the continued Special Education services from Martha Hinman through shared services.

The region is looking at some web management duties through shared services. After some discussion about what would be expected, it was decided to invite Rachel Chaney to the April board meeting to discuss the web services being proposed.

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Superintendent Yecha also reviewed the other shared services with Legal Services, Substitute Hiring, a Media Specialist and Career Technical Education.

Superintendent Yecha would also like to propose some shared services for a Food Services Manager. He referred to the ODE report in the board packet. In the report was a recommendation that the district should hire a Food Services Manager to run the program. The report also suggested the district could run a summer food program that could stay in the black. He added that the district is working with Brenda Comini and Jeff Papke for the summer food program. Superintendent Yecha stated he hoped to be able to come to the board soon with a proposal for a shared services Food Service Manager.

Also, Mark Murray is working on a shared services cost allocation report through the HDESD. The report should be completed soon.

Scott Cooper expressed his desire for the district to also address the other issues raised in the ODE report. Duane Yecha indicated it is his intent to implement as many of the recommendations as possible.

Rich Mires also expressed his desire for the district to make the recommended changes in the report and to move forward with a summer food program.

Greg Munn stated that he believes if the district implements the changes recommended in the report, the savings could cover the cost of shared food services. Liane Kaiser, Redmond Food Service Manager, has been working with the district towards a possible shared services model.

There was some discussion regarding the comments relating to vending machines at the high school. It is believed there are some inconsistencies in the report to what is actually taking place. The district will follow-up on these discrepancies.

Scott Cooper would like to hear feedback from students regarding the food service program offerings. Gregg Munn indicated that Liane Kaiser suggested that they take food samples to a classroom to get student feedback.

The board indicated they would like to invite Liane Kaiser to a board meeting in the near future to discuss our food service program. Superintendent Yecha and Greg Munn will follow-up on this with Liane.

### 6.0 APPROVAL OF CONSENT AGENDA

<b>Scott Cooper moved and Rich Mires seconded the Board approve the consent agenda as presented.</b>
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- 6.1 Minutes Approval
  - 6.1.1 February 13, 2012 Regular Board Meeting Minutes
- 6.2 Personnel: Licensed Retirements/Resignations/Leave of Absence
  - 6.2.1 Pam Erickson, Spec. Ed Teacher – Ochoco Elementary (end of school year) - Retirement
  - 6.2.2 Mary Turner, Teacher – Cecil Sly Elementary (end of school year) – Resignation
  - 6.2.3 Janelle Strong – Teacher – Cecil Sly Elementary (end of school year) - LOA
- 6.3 Personnel: Classified Resignations
  - 6.3.1 Bob Tommy, Bus Driver
  - 6.3.2 Jolene Alexanian, Cook's Helper, CRE
- 6.4 Personnel: Classified Hiring
  - 6.4.1 Edward Egging, Bus Driver
- 6.5 Personnel – Licensed & Administrator/Supervisor Staff Annual Re-Hiring
- 6.6 Donations

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\$15.00 to Ochoco for breakfast bars for students arriving late for breakfast from Retired Educators of CO; \$23.23 to CCHS NJROTC from Bend Natural Vending; \$25.00 to CCHS FFA program in memory of Jere Breese by Thomas & Patricia Heintz; \$25.00 to CCHS FFA program in memory of Jere Breese by Dean Freborn & Family; \$25.00 to CCHS FFA program in memory of Jere Breese by Troy & Kathy Hadle; \$25.00 to CCHS FFA program in memory of Jere Breese by Gary & Ramona Romine; \$25.00 to CCHS FFA program in memory of Jere Breese by P.E.O.-Sisterhood-Chapter AD; \$25.00 to CCHS FFA program in memory of Jere Breese by Mary Reed; \$25.00 to CCHS FFA program in memory of Jere Breese by Norman & Joyce Borgaard; \$40.00 to CCHS FFA program in memory of Jere Breese by Pat & Naida Miller; \$50.00 to CCHS FFA program in memory of Jere Breese by Bill and Karen Sigman; \$50.00 to CCHS FFA program in memory of Jere Breese by Charles & Marie Boyden; \$50.00 to CCHS FFA program in memory of Jere Breese by Jerry & Eloise Brummer; \$50.00 to CCHS FFA program in memory of Jere Breese by Joyce Barney; \$50.00 to CCHS FFA program in memory of Jere Breese McCormack Ranch LLC; \$50.00 to CCHS FFA program in memory of Jere Breese by Puffinburger Family; \$50.00 to CCHS FFA program in memory of Donald Lewis by McCormack Ranch LLC; \$50.00 to CCHS NJROTC from James Humeniuk; \$50.00 value to CSE for paper shredder by Jim Bates Sr.; \$50.99 to CCHS volleyball program for set of volleyball net antennas by Rimrock Volleyball Club; \$100.00 to CCHS FFA program in memory of Jere Breese by Dottie Breese; \$100.00 to CCHS FFA program in memory of Jere Breese by Wayne Breese; \$100.00 to CCHS FFA program in memory of Jere Breese by Josephine County Farm Bureau; \$100.00 to CCHS NJROTC by Prineville Funeral Home; \$104.00 value to CSE for carpet in Ms. Cary's classroom by Third Street Floor Covering; \$200.00 for CCHS volleyball program by Earl Lau; \$300.00 for CCHS Concert Choir Pendleton Trip by Michael & Debra McCulloch; \$476.71 for CCHS NJROTC by Pro Vend Services; \$600.00 for CCHS NJROTC by Parr Lumber; \$720.48 for Books for Schools for Title 1 Reading programs at elementary schools, middle school and high school by Barnes & Noble Book Store; \$1,000 for CCHS NJROTC for Video Camera for iHigh.com by Rimrock Volleyball Club; \$1,200 for CCHS Aspire Program – salaries/support by Kiwanis Club of Prineville; \$1,200 for CCHS Aspire Program – reserve account for copy machine & Jr. PSAT tests by Facebook Prineville Data Center; \$4,000 value computers, monitors, mouse for staff and student use at Ochoco Elementary by Les Schwab Headquarters: Total - **\$10,955.41 Total Donations**

**The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.**

7.0 FINANCE

7.1 Enrollment Report

Superintendent Yecha reviewed the enrollment report. Greg Munn reviewed the new graph as a different way to review enrollment.

There was discussion about the Insight enrollment and its fluctuation in enrollment numbers on a monthly basis.

7.2 Finance Report

Interim Business Manager, Greg Munn, reviewed the Finance Report.

8.0 BOARD REVIEW / DISCUSSION / ACTION ITEMS

8.1 Facilities Review Assessment Committee Appointments & Schedule

**Scott Cooper moved and Rich Mires seconded the board appoint the committee as presented. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.**

The Facilities Review report by BLRB, Architects will be available to the committee very soon. Doug Smith would like the committee to review the report before their first meeting. A meeting will be convened on March 22.

8.2 Communication Plan Development

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Superintendent Yecha presented a communication proposal and is asking for board support. He has been working with Linda Quon of Quon Design Communications on this proposal. Linda has worked with Jefferson County SD, HDESD, Redmond SD and Sisters SD on their communication plans. Superintendent Yecha would like to have a plan in place and ready for next year. He is looking to pay for the communication plan through HDESD Local Service Plan dollars. It would be a one-time fee to put the plan together. He feels this could be a lead in to gathering support for the district's future efforts on a bond measure.

The board came to consensus for Superintendent Yecha to go forward with the communication plan.

### 8.3 2012-2013 School Calendar

Dennis Kostecky reviewed the proposed school calendar. The calendar committee added four additional early release days to the calendar at the request of teachers to provide them with more collaboration time. With the addition of these four early release days, there will be one less Staff Development Day. Therefore, there is one additional student contact day added to the calendar.

**Doug Smith moved and Rich Mires seconded the board adopt the 2012-13 school calendar as presented. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.**

### 8.4 Insight Charter School Discussion / Schedule Hearing Date

Superintendent Yecha indicated he would like to set a Public Hearing date, sooner than later in the 60-day timeframe. Dennis Kostecky stated the charter committee met and they determined the charter school proposal was complete.

JD McMahon, Insight Executive Director, was present to answer a variety of questions from the board.

A Public Hearing was then scheduled to take place just prior to the April 9 board meeting. The Public Hearing will be 5:30 p.m. – 6:25 p.m. followed by the board meeting at 6:30. The meetings will take place at Crook County Middle School.

## FIVE MINUTE BREAK

### 8.5 Standards Based Grading

Patti Norris indicated this topic was discussed last month. Since that time there have been newspaper articles regarding the topic. Some board members felt the board had not necessarily approved it.

Rocky Miner indicated he would not have started the rollout plan unless he thought he had the board's blessing. He added that they are not going away from standard grading of A-F. He then explained the 90 (subjective)/10 (objective) grading system. Ninety percent of student grades would be based on assessments, which are aligned with the state standards; the other 10% would be based on homework, class participation, projects, etc. He is looking to raise the bar and rigor and accountability for students. Principal Miner and Assistant Principal Jonas answered several questions brought forward by the board.

Patti Norris asked that at the May board meeting benchmark coordinators, or other appropriate staff members, give the board a better sense as to how the grading system would be implemented and how they are going to track this.

Scott Cooper stated he would like to hear from other school districts who have been successful. Rocky Miner indicated that Forest Grove has been doing this for seven years. Their OAKS scores are some of the highest in the state, with a high ESL population and free and reduced status students.

Patti Norris stated that the board is supportive of the concept but are confused and concerned about some of the details. They would like to get more information as quickly as possible.

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9.0 BOARD POLICY AND AR REIVEW AND APPROVAL

9.1 1<sup>st</sup> Reading **New and Revised** Board Policies & ARs:

9.2.1 IGBHE – Expanded Options●

Superintendent Yecha reported that OSBA sent out a correction to their sample policy, which is reflected in the policy brought forward this evening.

**Scott Cooper moved and Doug Smith seconded the Board approve revised policy IGBHE – Expanded Options. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.**

Because of the late hour the board discussed the possibility of moving the remaining policies to the following month.

**Rich Mires moved and John Lang seconded the remaining policies be tabled until next month. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.**

These policies moved to next month's agenda

- 9.2.2 IKH – Credit For Proficiency●
- 9.2.3 JGD - Suspension●
- 9.2.4 JGE - Expulsion●
- 9.2.5 JHFE – Reporting of Suspected Child Abuse●
- 9.2.6 JHFE – AR - Reporting of Suspected Child Abuse●
- 9.2.7 KBA – Public Records●

10.0 FUTURE MEETINGS / IMPORTANT DATES

For board review.

11.0 ADJOURNMENT

The meeting was adjourned at 10:15 p.m.

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Patti Norris, Board Chair

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Jan Martin, Board Secretary

**April 9, 2012**  
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Date Minutes Approved