



District Office – 471 NE Ochoco Plaza Dr., Prineville, OR 97754 (541) 447-5664

February 13, 2012

Regular School Board Meeting Minutes

Board Members Present: Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang
Administrators Present: Dennis Kostelecky, Duane Yecha, Jim Bates, Stacy Smith, Rocky Miner, Tim Gleeson, Cheri Rasmussen, Deen Hylton, Mark Murray, Greg Munn, Bruce Hahn

- 1.0 CALL TO ORDER
 - 1.1 Flag Salute
 - 1.2 Roll Call to Establish Quorum
 - 1.3 Recognition of Visitors
 - 1.4 Agenda Additions, Deletions or Revisions

The flag salute was recited; a quorum was established; visitors were recognized and asked to sign in on the sign-in sheet; there was one item added to the agenda – 2.3 – Words Without Walls Recognition.

Rich Mires moved and Scott Cooper seconded the Board approve the agenda as adjusted. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Doug Smith, Scott Cooper, John Lang.

2.0 STAFF / STUDENT RECOGNITION

2.1 Student Recognition: Ochoco Elementary Poet Contest Finalists

Tim Gleeson, Ochoco Elementary Principal, recognized three students who won poetry contests in their school. Eighty students signed up for the poetry writing. They were bused to the high school and worked with high school students in Rich Daniels' English class.

2.2 Staff Recognition – Elementary Academic Coaches: Glenifer Fields – CSE; Sue Gregory – Ochoco; Carrie Shinkle – Crooked River

Principals Tim Gleeson, Cheri Rasmussen and Jim Bates recognized their academic coaches working in the elementary schools, and expressed how important their jobs are for all staff.

2.3 Words Without Walls Recognition – CCHS students

CCHS English teacher, Jim Churchill-Dicks, spoke about the Words Without Walls program – Nature of Words. Four classes of English students have taken part in this program. Several students will be reading their work on Thursday evening at the high school.

3.0 PUBLIC COMMENTS

None.

4.0 OTHER AGENCY / DEPARTMENT REPORTS

4.1 generoCity Project

Pastor Travis Hallman presented information on the generoCity Project. They raised just over \$10,000. It was a community-wide project where people held garage sales this past summer and contributed a portion of their proceeds to the project. The intent for the funds is for school staff to be able to access

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funds to meet the immediate physical needs of students for items such as clothing, nutrition, and hygiene needs. The board thanked Pastor Hallman and others involved for their efforts put forth for students in need.

4.2 Local Service Plan Presentation

HDESD Superintendent, Dennis Dempsey, presented the 2012-13 Local Service Plan. He indicated there are no changes in services from the current year. Superintendent Dempsey also made reference to his retirement in June. The HDESD has hired John Rexford as the new HDESD superintendent. The board thanked Dr. Dempsey for his many years at HDESD and wished him well in his retirement.

Doug Smith moved and Rich Mires seconded the board adopt the 2012-13 Local Service Plan. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Doug Smith, Scott Cooper, John Lang.

4.3 HDESD Board Report

For board review.

5.0 SUPERINTENDENT REPORT

5.1 Oregon Educational Investment Board

Superintendent Yecha reported on the OEIB. The document provided a list of several bills in front of the Legislature, and included the board's plans for the future.

5.2 Food Service Program Report

Superintendent Yecha and Interim Business Manager Greg Munn have been working on the food service program. In a report from the state that was completed three years ago the state recommended the district hire a food services manager to run the program. This winter the district had another food service program audit by the state, at our request. We are anticipating they will once again indicate we should have a food service manager. He added that the district is looking into the possibility of hiring a manager through the HDESD shared services model. We are looking at adding an after-school supper program for students, which has been recommended by the state. The district is also going to look into running a summer food program again. We should have the state audit report and a report on shared services by next month.

6.0 APPROVAL OF CONSENT AGENDA

Doug Smith moved and Scott Cooper seconded the Board approve the consent agenda as presented.

6.1 Minutes Approval:

6.1.1 January 9, 2011 Board Meeting Minutes

6.1.2 January 30, 2011 Board Work Session Minutes

6.2 Personnel: Licensed Resignations

6.2.1 Lisa Alvarez, Elementary Teacher – CRE (at end of school year)

6.3 Donations

\$42.00 for NJROTC Coke Account from Bend Natural Vending, LLC; \$50.00 for CCHS Wrestling from Ron & Tammy Berg; \$50.00 for CCHS Boys Basketball from Ron & Tammy Berg; \$50.00 for CCHS Dance Team Competition from Outwest Ins. Services; \$100.00 for CCHS Junior Class from The Deleone Corp.; \$100.00 for CCHS Dance Team Competition from Dunn Bros. Fencing; \$100.00 for CCHS Girls Basketball from Ron & Tammy Berg; \$111.00 for NJROTC Drill Team from BPOE Elks Lodge Prineville; \$141.88 for CCHS Jazz Choir from Pizza Hut; \$200.00 for CCHS Dance Team from Rebound Physical Therapy; \$200.00 for PBIS Awards from Columbia Bank; \$ 500.00 for Ochoco Elementary Developmental Learning Center from The Round-Up; \$1,410.00 for CCHS Thespian Group from Les Schwab Warehouse; \$2,000.00 for CCHS Wrestling from CCHS Cowboy Booster Club; \$2,492.00 value of fence & gate materials for CCHS Baseball Field from Stephens Heating & Cooling;

Total Donations = \$7,546.88

6.4 ESD Budget Committee Appointment – Duane Yecha, CCSD Superintendent.

The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

7.0 FINANCE

7.1 Enrollment Report

Superintendent Yecha reviewed the enrollment report.

7.2 Finance Report

Interim Business Manager, Greg Munn, reviewed the Finance Report.

7.3 2012-13 Budget Preparation Calendar Revision

Mark Murray presented the revised calendar asking for board approval.

Doug Smith moved and Rich Mires seconded the Board adopt the revised Budget Calendar as presented. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

7.4 Resolution #10-11-12 – Supersedes Resolution #01-11-12 – Business Manager/Deputy Clerk & Custodian of Funds Designation

Greg Munn pointed out the necessary revision and re-adoption of the Designations Resolution, replacing Jan Brieske's name with Greg Munn as Business Manager/Deputy Clerk and Custodian of Funds Designation for the 2011-12 school year.

Scott Cooper moved and John Lang seconded the Board adopt Resolution #10-11-12 – which supersedes Resolution #01-11-12, replacing Jan Brieske's name with Greg Munn. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

7.5 Resolution #11-11-12 – Amended Cafeteria Plan

Greg Munn reviewed the resolution for Board adoption.

Doug Smith moved and Scott Cooper seconded the Board adopt Resolution #11-11-12 Amended Cafeteria Plan. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

8.0 BOARD REVIEW / DISCUSSION / ACTION ITEMS

8.1 Proficiency Based Grading

CCHS principal, Rocky Miner, reported on the informal program they are working on at the high school with regard to proficiency based grading. Ninety percent of student grades are based on assessments, which are aligned with the state standards. The other 10% is based on homework, class participation, projects, etc. He would like to move to this method school-wide next year.

Principal Miner stated the school will be increasing the number of advanced placement class offerings next year. A number of these classes will offer both high school and college credit.

Starting next year the high school will start testing all freshmen, sophomores, and juniors using ACT. The data from ACT is much better than SAT data. Principal Miner also discussed the possibility that student overall grades may be lower. Currently grading is a combination of assessment results and other factors, such as homework, class participation, projects. The "other factors" are currently based on a higher percentage of the overall grade. With the move to 90% of the grade based on assessment results, many students may earn lower grades.

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Scott Cooper commented that if the district moves forward with the proficiency based grading, he wants to be sure the school is completely transparent with students and parents as to the expectations.

8.2 CLASS / TIF Creative Leadership Achieves Student Success / Teacher Incentive Fund
Curriculum Director, Dennis Kostelecky, reviewed the two programs. The district is in the second year of the TIF project. There needs to be an agreement between the teachers' association and the district as to how the dollars will be used. Within the next month the district will complete the package and take it back to the teachers. In the end there has to be an agreement from the association if we are to continue the program.

8.3 Superintendent Evaluation Process and Evaluation Tool
John Lang presented the new Superintendent Evaluation document and reviewed its contents. Doug Smith feels John captured all the necessary components and has produced a great document. John Lang added that he would like to recommend one board member collect all the data, and provide an overall narrative. The evaluations would all remain anonymous. The board was in agreement that John Lang be the one to review the evaluations and provide a document compiling all the data.

The following process was agreed upon by all board members. Jan Martin will send an evaluation form along with a plain white envelope to each person listed on the document (board members, principals, curriculum director and superintendent). Those completing the evaluation will seal the evaluation in the plain white envelope and forward to Jan Martin for collection. The blank evaluations will be distributed by Wednesday, February 15, with a deadline of getting back to Jan of Friday, February 24. The board has scheduled a March 12, 6 p.m. session (prior to the 6:30 regular board meeting on that evening) for the superintendent evaluation.

8.4 Facilities Review Assessment Committee Discussion
Superintendent Yecha mentioned the list of committee members on the 2008 Facilities Planning Committee provided in the board packet. This list provided members from throughout the community covering city and county appointees as well as community members and parents. After discussion about the process for selecting a new committee, the board decided that each board member would select two people, who would agree ahead of time, to serve on the committee. Jan Martin will collect the names and they will be provided in the March 12 board packet. The board then agreed that Doug Smith would serve as the board member representative to serve on this committee.

8.5 Certified and Classified Bargaining Team Board Member Appointments
The following board appointments were made to serve on the bargaining teams:

Certified Bargaining Board Team members: Rich Mires, Scott Cooper

Classified Bargaining Board Team members: John Lang, Patti Norris

8.6 Insight Charter School Review Committee Board Member Appointments
Superintendent Yecha indicated he would like one or two board members to sit on the review committee, along with Curriculum Director Dennis Kostelecky, HDESD attorney Shawn Swisher, and Superintendent Yecha. It was agreed that Rich Mires would serve on this review committee.

8.7 Common Core State Standards
Curriculum Director, Dennis Kostelecky, stated that in 2009 the state entered into a consortium with 40 others states to develop the common core state standards. The new standards will raise rigor along with shifts in what is expected in some core subjects, such as Language Arts. The difficulty of reading material will go up. For math there will be expectations of students taking more time to explain their work. The first assessment will be in 2014-15. Students will have one opportunity to take the test towards the end of the school year. The district has started to align the common core standards among grade levels. We need to start now so everyone is ready in 2014-15.

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There was discussion about No Child Left Behind and what would happen if this goes away and how this relates to requirements at the state and federal level with the common core state standards. Dennis stated he believes NCLB will not go completely away, but perhaps will change. He believes we will still be evaluated on meets or exceeds.

9.0 BOARD POLICY AND AR REVIEW AND APPROVAL

9.1 2nd & 3rd Reading & Approval Revised Board Policies & AR:

9.1.1 IGBHE – Expanded Options Program

The Board reviewed the changes to the policy. There was also discussion about the possibility of providing a 5th year for seniors, which would allow them to take a year of college level classes while in high school. They would graduate the fifth year with a high school diploma and one year of community college credits.

Doug Smith moved and Scott Cooper seconded the board adopt Board Policy IGBHE – Expanded Options Program, as adjusted, and to change the following wording on 9b: A student who has ~~completed the requirements for~~ received a high school diploma may not participate in the Expanded Options Program. Also, the following language, originally added to the policy will be removed along with all other copy shown with a strikethrough. ~~If the funds are not expended, they will be placed in a reserve account for Expanded Options use in the future.~~ The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

9.1.2 JECB – Admission of Nonresident Students

The Board reviewed the changes to the policy.

Scott Cooper moved and Rich Mires seconded the board adopt Board Policy JECB – Admission of Nonresident Students, as presented, changing the word “Board” to “District” in areas not previously changed. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

9.1.3 Building Student Capacity Discussion (relating to accepting nonresident students)

Superintendent Yecha reviewed the building recommended capacity list with the board. The board needs to determine its building capacity allowed in relation to inter-district transfers coming into the district. It was decided to remove PBCCS capacity numbers from the list.

Doug Smith moved and Scott Cooper seconded the Board accept out-of-district transfer students into our district up to the recommended building capacities as presented (and removing PBCCS from the list.) The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

9.2 1st Reading Revised Board Policies & ARs:

9.2.1 ECAB – Vandalism/Malicious Mischief/Theft

The board reviewed the policy and agreed to remove one additional sentence from the policy (as shown in the motion).

Doug Smith moved and John Lang seconded the Board adopt revised policy ECAB – Vandalism/Malicious Mischief/Theft with the following sentence removed: ~~Until such fees or restrictions are paid, certain restrictions and/or penalties may be imposed.~~ The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

9.2.2 IGBAB/JO & JO/IGBAB-Education Records/Records of Students with Disabilities

9.2.3 IGBAB/JO-AR AND JO/IGBAB-AR-Education Records/Records of Students with Disabilities

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The board reviewed the policies and AR and agreed to remove one additional sentence from the policy and AR (*as shown in motion*).

Scott Cooper moved and Doug Smith seconded the Board adopt revised policy IBGAB/JO & JO/IGBAB & IGBAB/JO-AR & JO/IGBAB-AR – Education Records/Records of Students with Disabilities with the following sentence removed: ~~The district may impose certain restrictions and/or penalties until fees, fines or damages are paid.~~ The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

9.2.4 JN – Student Fees, Fines and Charges

Doug Smith moved and Scott Cooper seconded the Board adopt revised policy JN – Student Fees, Fines and Charges as presented. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

10.0 FUTURE MEETINGS / IMPORTANT DATES
For board review.

11.0 ADJOURNMENT

The meeting was adjourned at 9:20 p.m.

Patti Norris, Board Chair

Jan Martin, Board Secretary

March 12, 2012
Date Minutes Approved