



District Office – 471 NE Ochoco Plaza Dr., Prineville, OR 97754 (541) 447-5664

January 9, 2012

Regular School Board Meeting Minutes

Board Members Present: Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang
Administrators Present: Dennis Kostelecky, Duane Yecha, Jim Bates, Stacy Smith, Kurt Sloper, Rocky Miner, Tim Gleeson, Michelle Jonas, Cheri Rasmussen, Deen Hylton, Mark Murray, Greg Munn, Bruce Hahn

- 1.0 CALL TO ORDER
- 1.1 Flag Salute

The flag salute was recited.

- 1.2 Swearing In of Newly Appointed Board Member – John Lang.

John Lang was officially sworn in as a school board member, filling the zone 4 vacancy left by the resignation of Jess Messner.

- 1.3 Roll Call to Establish Quorum
- 1.4 Recognition of Visitors
- 1.5 Agenda Additions, Deletions or Revisions

Board Chair Patti Norris stated a quorum was established; visitors were recognized and asked to sign in on the sign-in sheet; there were no changes to the agenda.

Doug Smith moved and Rich Mires seconded the Board approve the agenda as presented. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Doug Smith, Scott Cooper, John Lang.

- 1.6 School Board Recognition Month

Superintendent Duane Yecha recognized the board for their work while serving on the school board. Several students provided roses and cards and posters to the board in recognition of their service.

- 2.0 STAFF / STUDENT RECOGNITION

2.1 Volleyball Awards Recognition: Makayla Lindburg- Class 4A Player-Of-The Year and First Team; Kelsi Kemper and Braiden Johnston – Second Team; Kristi Kelso – Honorable Mention; Rosie Honl – Class 4A Coach-Of-The-Year

High School Principal Rocky Miner introduced Coach-of-the-Year Rosie Honl, who then introduced Kelsi and Makayla and recognized them for their honors.

- 2.2 Kid Power Presents: Student Views of Ochoco

Ochoco Elementary Principal, Tim Gleeson, introduced “Kid Power” students who provided several short videos by grade level. They ended the presentation by reading the top ten reasons Ochoco is a great place to go to school.

Five-Minute Intermission

3.0 PUBLIC COMMENTS

None.

4.0 OTHER AGENCY / DEPARTMENT REPORTS

4.1 Fundraising Event to Benefit ASPIRE

Ken Bicart, Elks Lodge, indicated the Elks Lodge at the national level has provided funds for local communities to assist in youth programs. He applied and received a \$2,000 grant that will continue on an annual basis. They will provide additional mentors and other assistance that is needed to help the students in the ASPIRE program. The Elks have set up a fundraiser dinner on March 3, with a chicken fried steak dinner, a raffle, and the ASPIRE staff will make a presentation. He has invited staff and the community to attend. They have more plans to assist the ASPIRE program, but this would be a start. The board thanked Ken and the Elks for their efforts.

4.2 Audit Report.

The 2010-11 Audit Report was presented. Mark Murray, currently assisting in the business office, was present to answer questions.

Scott Cooper moved and Rich Mires seconded the Board accept the 2010-11 Audit Report. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Doug Smith, Scott Cooper, John Lang.

4.3 Insight School of Oregon - Charter Option

JD McMahan, Insight Executive Director, and Mr. Stewart, Board Chair of Insight School of Oregon, were present to bring to the board a preliminary online charter school proposal. Mr. McMahan indicated he had been working with the school district's attorney to answer questions. The board received a draft copy of the proposal, which is still to be fine-tuned. Mr. McMahan and Mr. Stewart answered several board members' questions and concerns.

The board has 15 business days after receipt of the proposal (January 31) to inform Insight of its completeness. Dennis Kostelecky will be working with Insight and our school attorneys as they work towards a final document. Within 60 days of receipt of the proposal that meets all the requirements, the board is required to hold a public hearing (approximately March 13). Within 30 days of the public hearing, the board shall either approve or deny the proposal. If denied, Insight would still have an opportunity to make changes and resubmit their proposal.

The board would like to hear from district administrators and principals regarding their thoughts on an online charter school. They would like to hear possible negatives and positives of sponsoring the charter school.

Superintendent Yecha indicated he would like an ODE charter school consultant to assist in the review of the proposal. Dennis Kostelecky stated he has already forwarded the proposal to ODE to start reviewing.

The board would like to hold a work session where all the questions and answers are put on the table. They would ask board, administrators, school attorney and Insight representatives to be present.

New board member John Lang asked Mr. McMahan how he should respond to patrons if he were asked about the online charter school proposal. Mr. McMahan stated that by sponsoring this program the district would be providing students with the largest online school program in the state of Oregon.

4.4 RTI (Response To Intervention) Report.

Special Education Coordinator, Mona Boyd, presented details regarding RTI, which provides a system of increasing interventions for students who are struggling and to promote student achievement as well as for high achieving students providing a challenge. The district has been working with RTI for about six years, mostly at the elementary level. Three years ago RTI moved to the secondary level, being used mostly in reading.

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RTI is almost at complete implementation at the elementary level. They have 45 reading interventions and 55 math interventions in place. The interventions are very specific to student needs. All students are screened to gauge if they are fluent in skills or need additional intervention. Principal Tim Gleeson added that RTI is not only used for lower level students, but also for those high achieving students as well. At the middle school they are providing an enriched math programs as an intervention.

Mona added that the teachers need more time for collaboration. This year there are six early release days for this purpose. They would like to increase the number of early release days to assist in expanding the RTI program and provide more time for teacher collaboration.

At the middle school level RTI has been in motion for three years, using Read 180. Last year they added math interventions. This year they are doing reading, writing and math interventions. They review data from students and determine who and how much intervention is needed. At the elementary level students write for 30 minutes every day in every elementary classroom. The high school has been implementing interventions for several years, with math 180, a reading and writing program.

Mona would like to see funding continue for academic coaches at the secondary level. The district currently has a fulltime academic coach at each of the three elementary schools in town. At the middle and high school, the academic coaches are paid an additional stipend for extra work beyond their regular full day teaching schedule. It would be great to at some time be able to fund fulltime academic coaches at the middle and high school level.

Mona stated that a leadership committee meets once a month, which includes administrators, special ed staff and academic coaches.

Mona added that this year Cecil Sly will be a lab school for RTI. People will be coming from all over the state to view their program. They will be hosting two visits this year and again next year.

Professional development classes have been organized to assist teachers in the RTI process. All classes are full with a waiting list for many of the classes. We have staff who are willing to get the training to provide what is needed for kids.

The biggest challenge is funding the programs that are needed. Research shows that if you pair RTI and PBIS (Positive Behavioral Intervention Support) you will have a greater improvement in reading. Mona would like to see more time provided for teachers to collaborate and to provide both PBIS and RTI programs.

Dennis Kostelecky indicated the district is funding three elementary academic coaches, two through the general fund through special ed funding and one through a federal program. It would be great to get all three positions funded from the general fund.

District Behavior Specialist, Terri Andreasen, stated that by meeting the needs of the students at an earlier age through RTI and PBIS, they are seeing fewer severe behavior problems and the district has been able to close two severe behavior programs, one at the elementary level and one at the middle school level.

The board thanked Mona for her presentation.

5.0 SUPERINTENDENT REPORT

5.1 OSBA Policy Review

Duane asked the board if they would be interested in having OSBA come in and do a full policy review, which would take about 40 hours to complete the process. When you do all the policies at once you get to see how they relate to other policies. The district already subscribes to the Policy Update, and we don't need the online policy manual because our district online policy manual is working fine. However, it might be worth talking about a policy review, which would cost between \$1,800 - \$4,000 and would require a commitment from the board to review the policies.

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The board discussed and agreed that now was not the time to ask for an OSBA policy review. They will continue to review and update policies as needed a few at a time through board meetings.

5.2 Natural Resource Program.

Superintendent Yecha indicated the County Court plans to assist the district in our Natural Resource program. Michelle Jonas stated that currently they have a teacher who teaches natural resources classes two periods a day at the Open Campus building. We currently have funding in place for two years. The County Court would like to fund an additional year.

6.0 APPROVAL OF CONSENT AGENDA

Scott Cooper moved and Doug Smith seconded the Board approve the consent agenda as presented.

6.1 Minutes Approval:

6.1.1 December 12, 2011 Special Board Meeting Minutes

6.2 Personnel: Licensed Retirements

6.2.1 Sara Weeks, Speech Pathologist – CSE

6.3 Donations

\$100 for CRE children who need a coat from Annette Hilderbrand; \$150 value of books for Ochoco Elementary Library from Doris Spencer; \$200 for CCHS Girls' Basketball from Rebound Physical Therapy \$500 for CRE cougar Club Fun Run from Scott Porfily-SMAF; \$1,000 for CCHS ASPIRE program from Rich & Sandy Priday; \$1,000 for CCHS ASPIRE program from John & Linda Shelk Foundation; \$1,000 for CCHS Wrestling program (\$700 donation, \$300 for sign sponsorship) from ; Sam Workman – Allstate Insurance; \$3,000 for CCHS Volleyball program from Earl Lau: **\$6,950 Total Donations**

The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

7.0 FINANCE

7.1 Enrollment Report

Superintendent Yecha reviewed the enrollment report. The current enrollment is above our current ADM projection.

7.2 Finance Report

Interim Business Manager, Greg Munn, reviewed the Finance Report.

7.3 Budget Committee Appointment – Position #6

Doug Smith moved and John Lang seconded the Board appoint Anna Logan to the Budget Committee to fill vacant position #6, expiring June 30, 2013. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

7.4 Maintenance RFP Update

Deen Hylton indicated that on December 19 a Facilities Assessment RFP was issued. The proposals were due by the end of today. He has received three responses, one company declined, and two others he had not heard from.

7.5 Facilities RFP Assessment Review Committee

Greg indicated a review committee is being formed to review and approve the RFPs. There will be two Facilities Department staff plus Deen Hylton, Interim Business Manager Greg Munn, and Greg extended an invitation for a board member to serve on the committee. Doug Smith stated he could represent the board.

7.6. Resolution #09-11-12 - Transfer of Funds – Athletics

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Greg Munn indicated the resolution is necessary to correct an earlier resolution.

Doug Smith moved and Scott Cooper seconded the board adopt Resolution #09-11-12 – Transfer of Funds – Athletics (replacing Resolution #06-11-12). The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

8.0 BOARD REVIEW / DISCUSSION / ACTION ITEMS

8.1 Superintendent Evaluation

Patti Norris presented two sample evaluation formats to the board. After board discussion, the decision was made to go with the Systems Check format with some wordsmithing. Scott Cooper and John Lang will work together to develop a final evaluation document and provide it to the board next month.

9.0 BOARD POLICY AND AR REIVEW AND APPROVAL

9.1 2nd and 3rd Reading Revised Board Policies and ARs:

9.1.1 IKF – Graduation Requirements

The board reviewed the changes to the policy.

Doug Smith moved and Rich Mires seconded the board adopt Board Policy IKF – Graduation Requirements as presented. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

9.1.2 IKF-AR – Graduation Requirements

The board reviewed the changes to the AR.

9.1.3 IKA – Grading System

The board reviewed the changes to the policy.

Doug Smith moved and Scott Cooper seconded the board adopt Board Policy IKA – Grading System as presented. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

9.1.4 IGBHE – Expanded Options Program

After a lengthy discussion, it was determined more data is needed on this policy regarding the funding. Dennis Kostelecky will do further research and bring the policy back in February. However, Scott Cooper was ready to move forward on the policy.

Scott Cooper moved to adopt IGBHE – Expanded Options Program. The motion died for a lack of a second.

9.1.5 JE – Attendance and 9.1.6 JED – Student Absences and Excuses

All schools are now in compliance with the new law of requiring schools to call home on the day a student is absent. Therefore, the district is ready to adopt the new attendance policy JE, and revised policy JED – Student Absences and Excuses.

Doug Smith moved and Rich Mires seconded the Board adopt new policy JE – Attendance; and approve changes as presented to JED – Student Absences and Excuses. The vote was unanimous in favor 5-0 as follows: Yea – Patti Norris, Rich Mires, Scott Cooper, Doug Smith, John Lang.

9.2 1st Reading Revised Board Policies:

9.2.1 JECB – Admission of Nonresident Students

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After discussion there were questions regarding #1 and #2 at the top of the policy. This will be clarified and brought back next month. Additional clarification will also be provided relating to a one-time approval vs. a request required each year.

9.2.2 JECB-AR - Admission of Nonresident Students

The AR was reviewed and changes will be made reflecting changes to be made to the policy.

10.0 FUTURE MEETINGS / IMPORTANT DATES

For board review.

11.0 ADJOURNMENT

The meeting was adjourned at 10:20 p.m.

Patti Norris, Board Chair

Jan Martin, Board Secretary

February 13, 2012
Date Minutes Approved