

official

Crook County School District
Safety Committee

September 29, 2011, 3:15 PM
Transportation Building

Members present: Deen Hylton, Dawna Sundberg, Beth Lampert, Mike Zielaskowski, Cyndee Rizzardini, Michelle Jonas

Members absent: Becky Carter

1.0 Introduction of new members

Chair Deen Hylton introduced new committee member Michelle Jonas, CCHS Assistant Principal. New member, teacher Becky Carter, was unable to attend due to other obligations.

2.0 Approval of May 25, 2011 Minutes

Beth Lampert moved and Mike Zielaskowski seconded to approve the minutes as presented. Approved as follows:
Yea: Deen Hylton, Dawna Sundberg, Beth Lampert, Mike Zielaskowski, Michelle Jonas. Not voting: Cyndee Rizzardini

A short discussion regarding time and place of this years' safety meetings took place. It was decided that the meetings will be held on the 3rd Tuesday of each month at the Middle School Library at 3:15 pm.

3.0 Review accident, analyze, and propose recommendations:

The committee reviewed a video from the May 25th accident involving a bus driver. A driver fell from the back of the bus while trying to close the rear door after loading coolers for delivery to Paulina School. After viewing the video, Deen discussed what actions had already been set in place to help reduce the possibility of a similar accident.

1. Custodians will shut the door from the outside.
2. Coolers will be placed in the side storage area on the outside of the bus then transferred to a smaller bus, which is lower to the ground, at a staging area.

The committee discussed other possible solutions and reviewed background information leading up to the accident. The cook's hours at Paulina School had been reduced in an effort to control food service costs. Coolers were being used to transport meals from the Middle School, where meals were being prepared, to Paulina.

One suggestion was for the new Paulina principal, Kurt Sloper, to use his personal vehicle to transport food. Another suggestion was to reinstate the cook's hours and have the warehouse driver deliver food in the CCSD van. It was decided that Deen take the following recommendation to the Administrative Team:

Reinstate the Paulina cook's hours and have either Principal Sloper or Dan Peterson, warehouse driver, deliver food supplies on a weekly basis.

4.0 Old business

Status of recommended repairs from building walk-throughs:

Deen reviewed the repairs that had been completed as a result of February site inspections.

5.0 New business

Site Safety committees:

The committee discussed the formation of site committees to handle safety inspections of the support buildings which include: technology, maintenance, central office, transportation, and Pioneer Alternative School. Committees would meet monthly and perform quarterly safety walk-throughs of those buildings with results being sent to the Central Safety Committee for review. Deen will ask the Supervisors of each of those buildings for volunteers to form a committee.

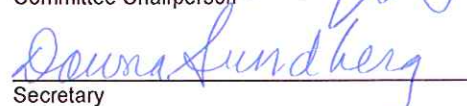
Deen will review the site safety checklists to be used for quarterly inspections.

6.0 Adjournment

Next meeting will be Tuesday, October 18, 2011, at 3:15 at the Middle School

Meeting adjourned at 4:30 pm


Committee Chairperson


Secretary

11-15-2011
Date minutes approved