

OFFICIAL

Crook County School District Site Safety Committee

February 8th, 2012 – 2:30 PM
Pioneer Alternative School

Members in Attendance: Tonya Howard, Julia Koon, Renea Sedlacek, Dawna Sundberg,
Jane Ashcraft

1.0 Minutes

The committee members reviewed the minutes from the January 4, 2012, meeting.

2.0 Approval

Jane moved and Julia seconded to approve the minutes as written. The vote was unanimous in favor.

3.0 Old Business

The committee reviewed and listed inspections to be completed prior to the next meeting:

Jane – Pioneer Alternative School
Dawna – District Office
Tonya -Technology and Maintenance
Renea - Bus Garage and Offices and Food Warehouse
Julia - Print Shop

Dawna will compile the results.

4.0 New Business

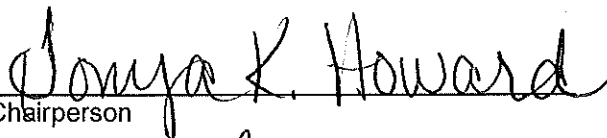
Dawna reviewed the Office Safety Inspection Checklist, now in an Excel Spreadsheet which can be typed into for easier compilation of reports.

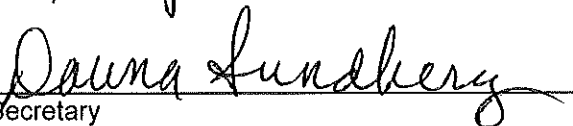
Renea asked Tonya about the status of MSDS books. Tonya replied that it was moving along very slowly – a work in progress. Tonya asked Julia about the MSDS for the Print Shop and asked Julie to prepare a list of products that she uses. Jane provided Pioneer's MSDS book as an example for review. Tonya and Julia will work together to update the Print Shop's MSDS book.


5.0 Adjourn

The next meeting will be March 7th at 2:30 pm, at Pioneer Alternative School and will review the Site Building inspections.

Meeting adjourned at 2:55.


Chairperson


Secretary


Date Minutes Approved